

YOUNGSTOWN RADIO READING SERVICE

How to Record a Radio Reading Show

Step-by-step

For Android devices





Greetings from Radio Reading!

Thank you for helping us create content for many blind and print impaired listeners across the Valley and beyond.

If you have any questions during this process, please contact Mike Muder at 330-759-7921, extension 1249 or m.muder@goodwillyoungstown.org

Some tips before recording with an Android device

For best results, record in a carpeted or

1. smaller room, and if possible, avoid recording in an area with hard surfaces.

While recording, avoid setting your

2. Android device directly on a hard surface and maintain a distance of about a foot. You will want to position the device by pointing the microphone in your direction.

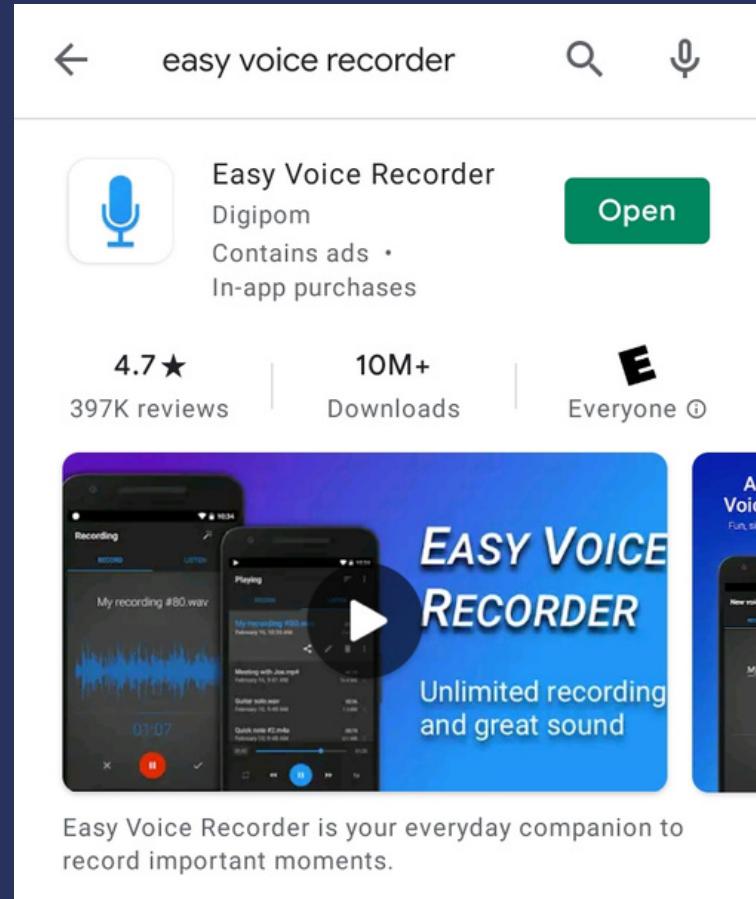
Observe your recording level from time to time to ensure you are not recording too loud or too soft. You can adjust

3. your distance to your device to help achieve a more balanced recording level.

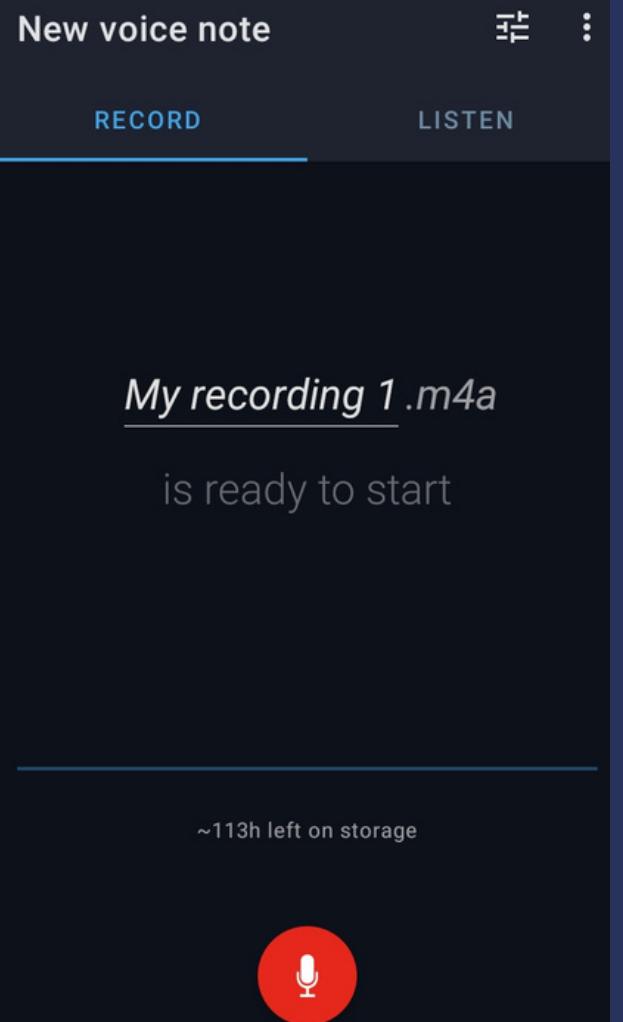
Recording via Android

Step 1

Download the free "Easy Voice Recorder" app by Digipom (NOT the "Pro" version) from the Google Play Store.



The image shows the Google Play Store listing for the "Easy Voice Recorder" app. At the top, it says "easy voice recorder". Below that is the app icon (a blue microphone), the app name "Easy Voice Recorder", the developer "Digipom", and the status "Contains ads • In-app purchases". A green "Open" button is on the right. Below this, it shows a rating of "4.7 ★" based on "397K reviews", "10M+" downloads, and an "Everyone" rating with an ESRB logo. A large thumbnail image of the app interface is displayed, showing two phones: one recording and one playing back a recording. Text on the thumbnail says "EASY VOICE RECORDER" and "Unlimited recording and great sound". Below the thumbnail, a descriptive text reads: "Easy Voice Recorder is your everyday companion to record important moments."



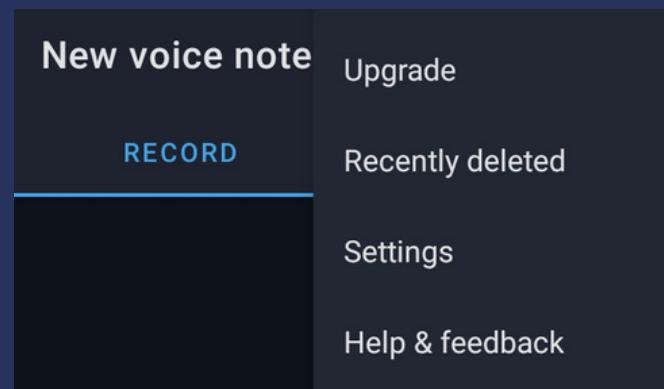
This screenshot shows the main interface of the "Easy Voice Recorder" app. At the top, it says "New voice note". Below that are "RECORD" and "LISTEN" buttons. In the center, there's a list item with the text "My recording 1.m4a" and a subtitle "is ready to start". At the bottom, it says "~113h left on storage" and has a red circular "RECORD" button with a microphone icon.

Step 2

Open the app.

Step 3

Select the "Three Dots" icon in the upper right corner and select "Settings."



This screenshot shows the "Settings" menu of the app. It includes options like "New voice note", "Upgrade", "RECORD", "Recently deleted", "Settings", and "Help & feedback".

 Upgrade
See all the additional features

Mic preset
Voice notes

Sound quality

High (larger files)

Medium

Low (smaller files)

CANCEL



Advanced & troubleshooting



About

Step 4

Select "Sound Quality," choose "High (larger files)," then select the arrow in the upper left corner to return to the recording screen.

New voice note

Upgrade

RECORD

Recently deleted

Settings

Help & feedback

My recording 1.m4a

is ready to start

Press the "Red Record Button" to begin recording. You can pause the recording as often as you would like by pressing the red record button again.

~113h left on storage



Recording



RECORD

LISTEN

My recording 1.m4a



00:07



Step 6

Select "Listen," then select your recorded file to highlight it. This will begin playing the file. Select the file again to pause playback.

Step 6

When you are finished recording, select the "Check Mark" icon to save your recording. It will take a few seconds to save the file.

Recording paused

RECORD

LISTEN

My recording 1.m4a



00:15
PAUSED



1 recording



RECORD

LISTEN

My recording 1.m4a
February 4, 10:18 AM

00:15
0.2 MB



00:00



00:00



Step 9

Select "Gmail." When doing this for the first time, you will need to create a new Gmail account for yourself that you will use to send recorded files. If you need additional help with this step, please contact us.

Step 8

Select the "Three Dots" icon to the right of your selected file, then choose "Share."

Playback paused



RECORD

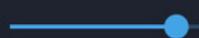
LISTEN

My recording 1.m4a
February 4, 10:18 AM

00:15
0.2 MB



00:05



00:15



Final Steps

Step 10

Enter
m.muder@goodwillyoungstown.org
in the "To" field.

Step 11

To send your recording, select the
"Triangle" icon in the upper right
corner.

Questions?

Email Mike Muder at
m.muder@goodwillyoungstown.org
or call 330-759-7921, extension 1249