

How to Record a Radio Reading Show

Step-by-step

For Android devices



Goodwill

YOUNGSTOWN AREA GOODWILL
INDUSTRIES, INC., SERVING

Eastern Ohio | Western Pennsylvania



Greetings from Radio Reading!

Thank you for helping us create content for many blind and print impaired listeners across the Valley and beyond.

If you have any questions during this process, please contact Mike Muder at 330-759-7921, extension 1249 or m.muder@goodwillyoungstown.org

Some tips before recording with an Android device

1. For best results, record in a carpeted or smaller room, and if possible, avoid recording in an area with hard surfaces.

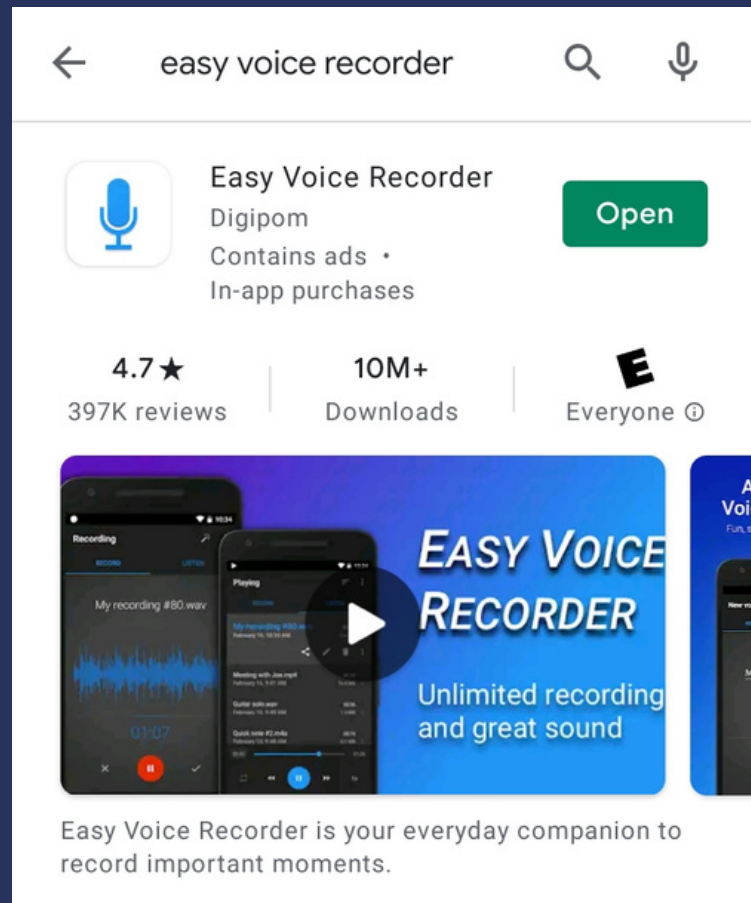
2. While recording, avoid setting your Android device directly on a hard surface and maintain a distance of about a foot. You will want to position the device by pointing the microphone in your direction.

3. Observe your recording level from time to time to ensure you are not recording too loud or too soft. You can adjust your distance to your device to help achieve a more balanced recording level.

Recording via Android

Step 1

Download the free "Easy Voice Recorder" app by Digipom (NOT the "Pro" version) from the Google Play Store.



New voice note



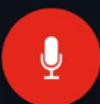
RECORD

LISTEN

My recording 1 .m4a

is ready to start

~113h left on storage



Step 2

Open the app.

Step 3

Select the "Three Dots" icon in the upper right corner and select "Settings."

New voice note

RECORD

Upgrade

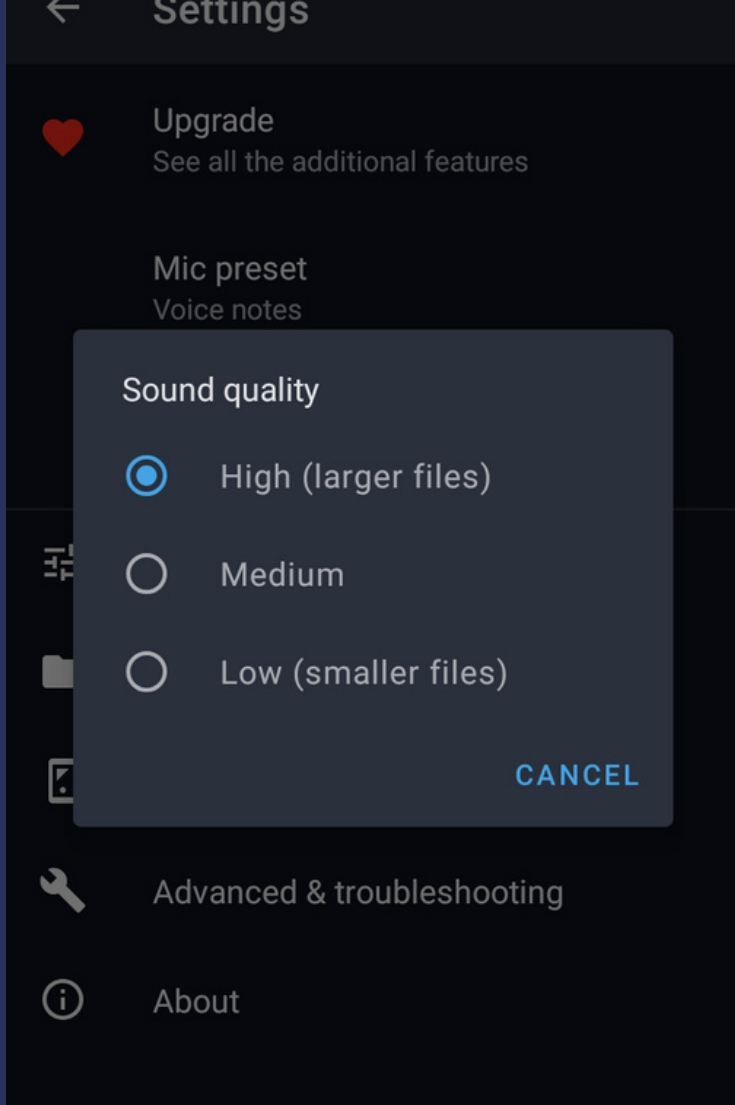
Recently deleted

Settings

Help & feedback

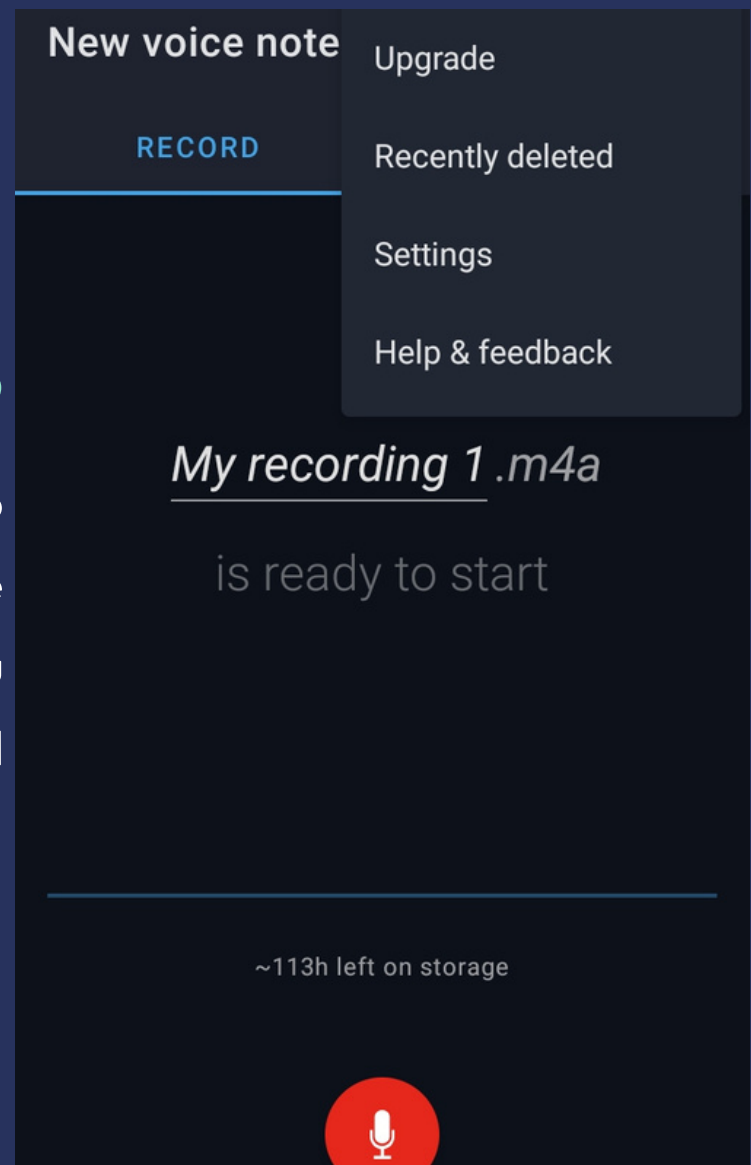
Step 4

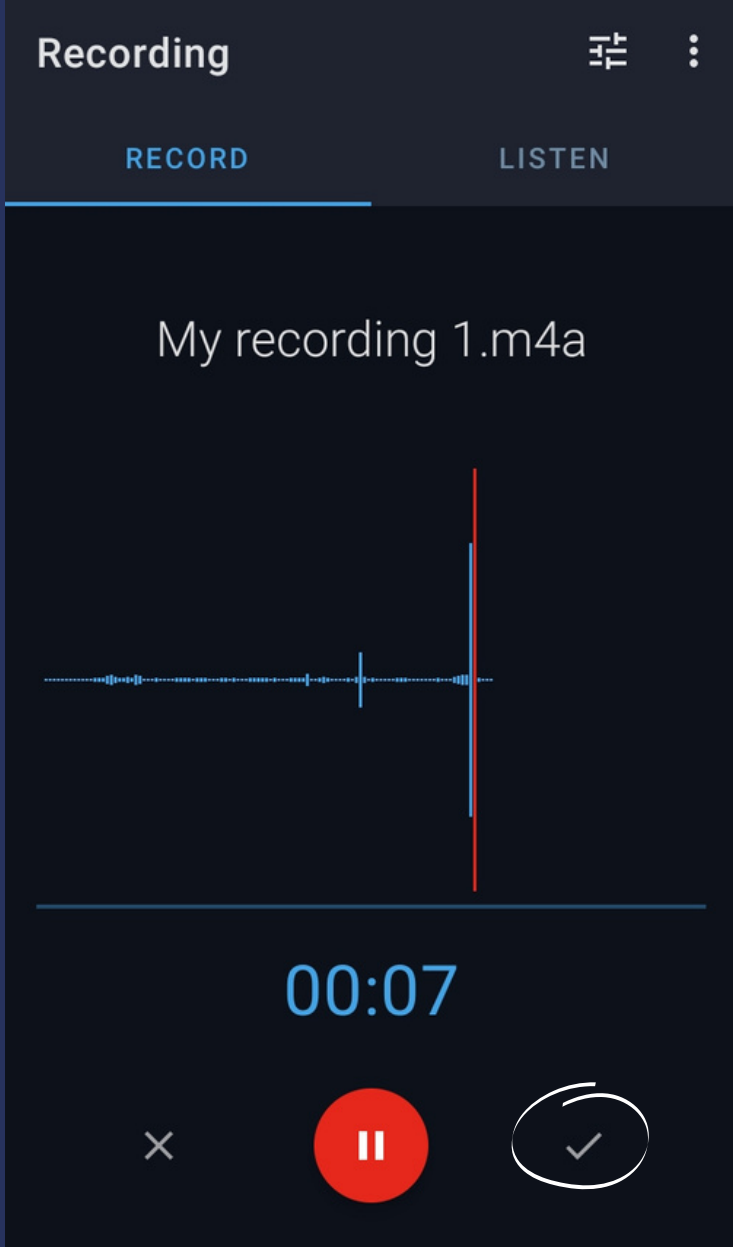
Select "Sound Quality," choose "High (larger files)," then select the arrow in the upper left corner to return to the recording screen.



Step 5

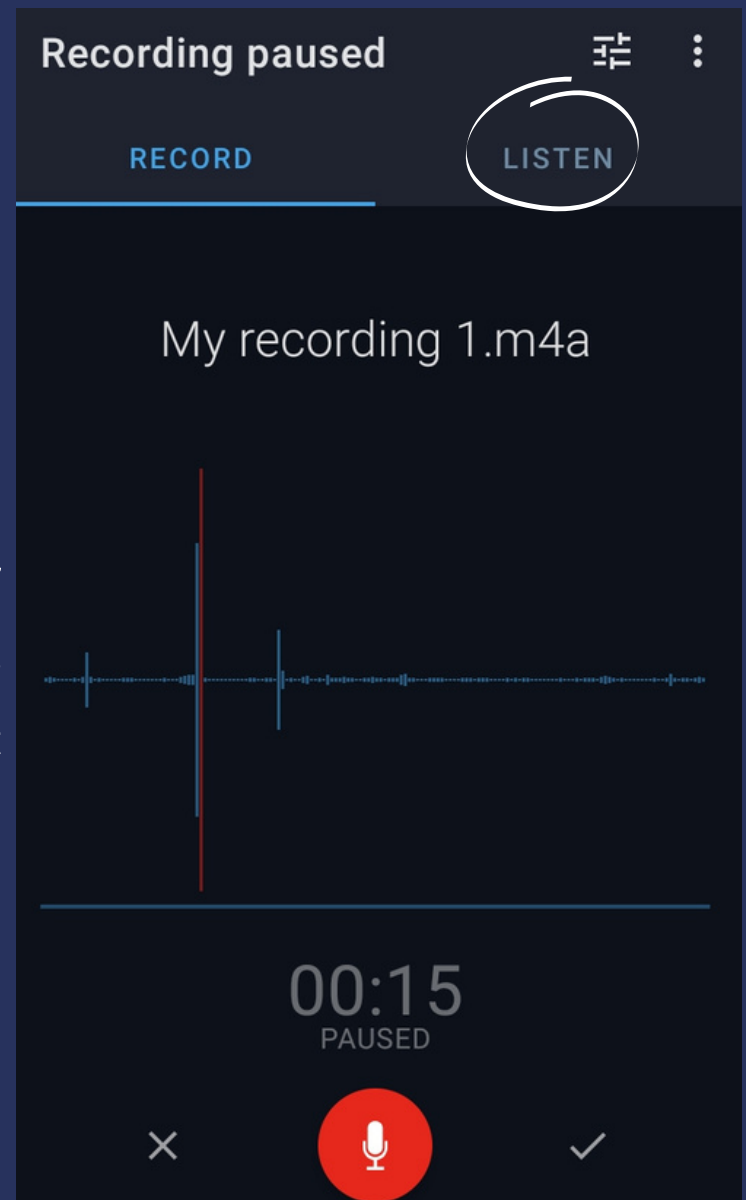
Press the "Red Record Button" to begin recording. You can pause the recording as often as you would like by pressing the red record button again.





Step 6

When you are finished recording, select the "Check Mark" icon to save your recording. It will take a few seconds to save the file.



Step 7

Select "Listen," then select your recorded file to highlight it. This will begin playing the file. Select the file again to pause playback.

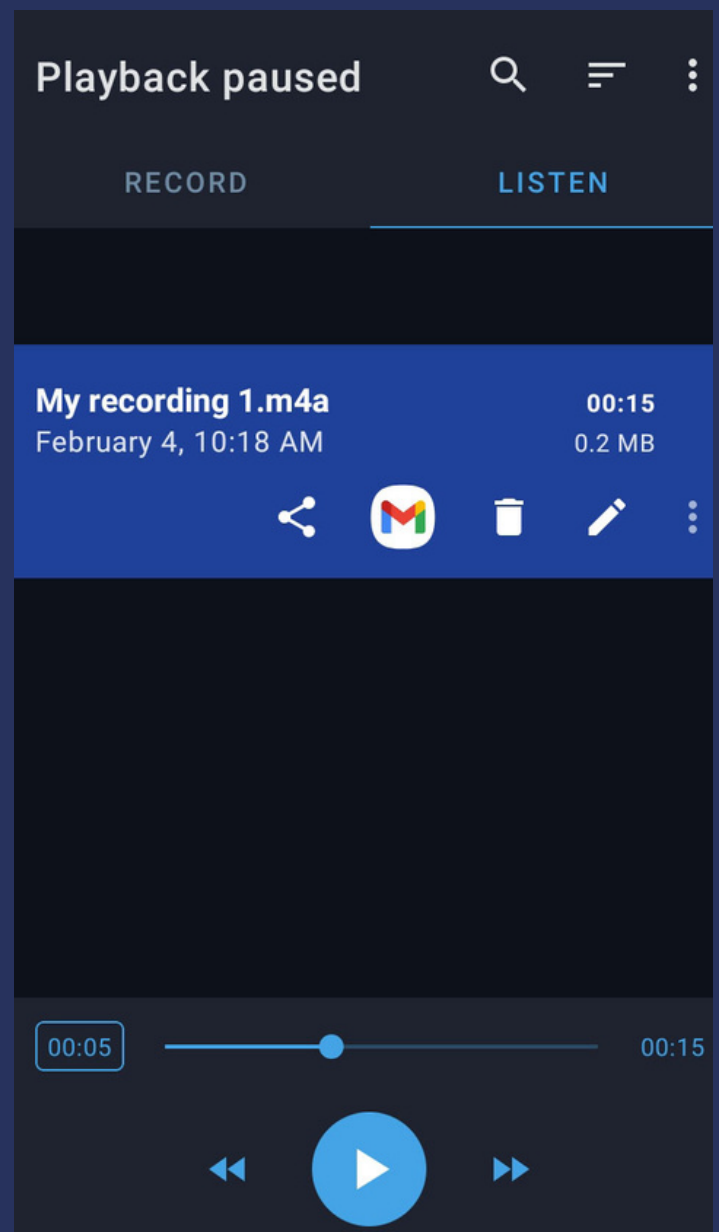


Step 8

Select the "Three Dots" icon to the right of your selected file, then choose "Share."

Step 9

Select "Gmail." When doing this for the first time, you will need to create a new Gmail account for yourself that you will use to send recorded files. If you need additional help with this step, please contact us.



Final Steps

Step 10

Enter
m.muder@goodwillyoungstown.org
in the "To" field.

Step 11

To send your recording, select the
"Triangle" icon in the upper right
corner.

Questions?

Email Mike Muder at
m.muder@goodwillyoungstown.org
or call 330-759-7921, extension 1249